



**VILLAGE COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
226 CYPRESS LANE
VILLAGE OF PALM SPRINGS, FLORIDA
JULY 21, 2022 AT 5:30 PM**

CALL TO ORDER

Mayor Bev Smith called the Village Council Budget Workshop to order at 5:35 p.m.

ROLL CALL:

Present: Mayor Beverly Smith, Vice-Mayor Doug Gunther, Mayor Pro Tem Joni Brinkman, Council Member Patti Waller, and Council Member Gary Ready

Absent: None

Also Present: Village Manager Michael Bornstein, Village Attorney Susan Garrett, Village Clerk Kimberly Wynn, Assistant Village Manager Kim Glas-Castro, Police Chief Tom Ceccarelli as Sergeant-in-Arms, Planning, Zoning and Building Director Iramis Cabrera, Superintendent Public Service, Timothy Crespo, Assistant Finance Director, Mariana Ortega, Chief Finance Director Rebecca Morse, Parks and Recreation Director, Justin Lucas, Parks and Recreation Supervisor, Garrett Pearson, and Assistant Utilities Director Paul Ward, and Utilities Director Jimmy Johnson, Ashley Saingilus, HR Director and Thomas Cook, IT Director

ORDER OF BUSINESS

1. FY 22/23 Budget Message

The Village Manager, Mr. Bornstein, summarized the overall state of the budget. The Village is in good financial shape. A more proactive approach that aligned with the Village's proposed vision. The information is the feedback received from the Joint Sessions between the Village Council and the Planning & Zoning Board. Mr. Bornstein planned to move away from intuitive budgeting. He discussed significant factors of the Village and complimented the staff, especially the Finance Director and Assistant Village Manager, for their assistance with the budget process. There is a plan to get away from intuitive budgeting. He complimented the Finance Director, Assistant Village Manager, and staff.

He discussed the significant factors of the Village. Village Manager Bornstein mentioned how the Human Resource Department was separated from the Administration Department and established as a stand-alone Department. In addition, they created a Public Utilities Department with additional staffing and reclassification of several positions, including a Public Utilities Director and Assistant Director, Crime Scene Technician, Risk Management Specialist,

Procurement Specialist, and two departments including Human Resources and Utilities.

Village Manager Bornstein discussed a proposed traffic calming study, a needs assessment for Village Hall to look at spacing, and critical projects to address infrastructure and system improvements to water and utilities in several areas. He entered the Significant Factors message into the record.

2. Proposed FY 22/23 Budget - All Funds

Proposed Fiscal Year 22 /23 Budget

- a. Proposed FY 22/23 - General Fund (by Department)
 1. Revenues
 2. Expenditures

- b. Proposed FY 22/23 - American Rescue Plan (ARP)
 1. Revenues
 2. Expenditures

- c. Proposed FY 22/23 – Palm Springs Community Redevelopment Agency (CRA)
 1. Revenues
 2. Expenditures

- d. Proposed FY 22/23 – General Obligation Debt Service Fund
 1. Revenues
 2. Expenditures

- e. Proposed FY 22/23 – Enterprise Fund - Utilities (Water & Wastewater)
 1. Revenues
 2. Expenses

- f. Proposed FY 22/23 – Enterprise Fund - Stormwater Management
 1. Revenues
 2. Expenses

At this time, Mayor Smith explained to the Council that they would call the department if there were further questions. The Department Directors and Assistant Directors were present. If there were questions or concerns about that department.

Ms. Rebecca Morse, Chief Finance Officer (CFO), discussed the highlights of the General Fund Budget. The proposed millage rate and the financial health of the Village. Mayor Pro Tem Brinkman asked about the status of the YMCA. The anticipated project would generate more dollars for the Village. Ms. Cabrera, Director of Planning, Building and Zoning, advised her that the project is moving

forward quickly. The developers are getting the required permits. Council Member Waller asked about the \$30,000 donation. Ms. Morse explained that this was a donation from the Village health insurance.

The Council inquired on the procurement specialist position had been filled. Ms. Morse answered there was an internal hire. The Council asked about the 50/50 position split between the Risk Specialist and Utilities budget. Ms. Morse explained certain positions are physically housed in a department but shared financially between multiple departments.

Mayor Smith requested Mr. Thomas Cook, Director of Information Technology (IT), to discuss changes in the IT Department. Explain the increase in their budget from \$500,000 in FY 18/19 to \$1.2 million requested. Mr. Cook said the increase was department-driven. In furtherance, Ms. Morse explained that the IT Department is now responsible for acquiring the software for the departments. Mr. Cook discussed the additional security measures used, implementation of new phone equipment, and the roll-out of virtual desktops. There are multiple American Rescue Plan (ARP) projects aside from the Village working to move to a cloud-based system. Council Member Ready asked about cybersecurity and if we used the same company (VC3). Gunther asked if the IT Department were fully staffed.

Mayor Pro Tem Brinkman asked Mrs. Cabrera about the consulting services for the Military Trail Corridor. Ms. Cabrera and the Assistant Village Manager Glas-Castro discussed the need for a consultant - especially after the joint sessions with the P&Z Board and Village Council. They questioned the cost of desks. Ms. Cabrera advised her that currently, the desks they have are inadequate. During renovations, some of the older furniture got damaged. The furniture now used is a table hooked to partitions.

Council Member Ready asked Police Chief Ceccarelli if the police building expansion would be enough with the continued annexation and growth of the force. Council Member Waller asked if a Crime Technician was necessary. Chief Ceccarelli explained the Village is too busy not to have a Crime Tech. There were three (3) murders last year. Coincidentally, the village has one Crime Tech employee that was on vacation on all three (3) occasions. Vice Mayor Gunther asked about staffing and the true number of vacant positions. Council continued to ask questions related to staffing, like the number of police officers in the DROP (retirement) plan, and what is an "on-call" position. Chief Ceccarelli answered, that there were 4 officers in DROP, and the on-call position is a part-time "as-needed" position. The Council asked when the sanitation contract services agreement would expire. Could garbage pickup in a neighboring multi-family unit be arranged for an additional day. They also asked about the landscaping around the Village.

Mayor Pro Tem Brinkman talked about the Traffic Calming Study, which focused on a transportation mobility study at several intersections. She wanted to know if there would be a Request for Proposal (RFP).

Village Council asked Ms. Claudia Ruiz, Acting Director of Library Services, about the concept of a stand-a-lone cafe'. Ms. Ruiz explained that the patio would be set up for patrons to enjoy pastries and other goods. Ms. Ruiz explained the patio cafe' is in the conceptual stages.

Mr. Justin Lucas, Director of Parks and Recreation, was asked if this would be an RFP for the Parks Master Plan. The Council also inquired about grant opportunities. Mr. Lucas stated that the new cycle for FRDAP grants began in August. The Council questioned Mr. Lucas about the tree (Christmas) rental and if there would be a cost of \$20,000 every year. Mr. Lucas explained that the budget was lower for tree trimming than he expected. The Village was also looking into a lightning protection plan. Council Member Ready wanted to know the status of the refund due to the Village from the vendor because of the failed fireworks show on the Fourth of July. Mr. Lucas stated that the Village had not paid the vendor the contracted price, and they had also received a refund.

Village Manager Bornstein discussed the ARP and the \$7 million left in that budget.

Assistant Village Manager, Mrs. Glas-Castro, discussed the Community Redevelopment Agency (CRA) and the availability of more money from Palm Beach County. The CRA would focus more on branding, blighted areas, and incentives for businesses

3. Proposed Six (6) Year Capital Improvement Plan (CIP)

There were no questions about CIP projects. However, the Council wanted to recognize Paul Ward, Assistant Utilities Director, for his hard work and stepping up as the Acting Director in Public Works.

ADJOURNMENT

In closing, Village Manager Bornstein discussed CORE values demonstrated throughout the budget process. The core values he witnessed were teamwork and building a culture of service excellence.

Village Council was appreciative they received their Budget Book on time. Mayor Smith stated that the workshop would adjourn, and there would be a short break before the Regular Council Meeting.

Hearing no further business, Mayor Smith adjourned the Budget Workshop a 6:39 p.m.

The undersigned is the Village Clerk of Palm Springs, Florida, and the information provided herein is the Minutes of the Regular Council Meeting held on **July 21, 2022**. Which minutes were formally approved and adopted by the Village Council on **August 18, 2022**.

Submitted by

Kimberly M. Wynn

Village Clerk