

**PALM SPRINGS LIBRARY BOARD MEETING
FEBRUARY 15TH 2022
MEETING MINUTES**

Present: Chairman Michelle Dunlap, Board Members, Robin Hughes, Karen Gebo, Lenore Dirienzo, Administrative Assistant Claudia Ruiz and Library Director Jossie Maliska.

The meeting was called to order at 6:33 P.M. by Chairman Michelle Dunlap.

Approval of Agenda

Robin Hughes made motion to approve. Karen Gebo seconded the motion; the motion carried.

Minutes

Karen Gebo made motion to approve with grammatical error corrections (GEC). Lenore Dirienzo seconded the motion; motion carried.

Library Director's Report

- Free Tax Services are now being provided at the library again. VITA is here on Tuesdays and Thursdays from 2:30pm through 6:00pm and Saturdays from 9:00am Through 12:30pm. AARP is here on Wednesdays from 9:30am through 1:00pm appointments are made online or via telephone.
- Programs update I AM HAPPY Program is a new program that our new Library Associate came up with. It's an adult program that brings community engagement in positive affirmations. The program is on Mondays every other week. Sit & Fit Program is another program for adults, the program has been doing well. Seniors are attending this low impact workout. Ramble & Read Program is another low impact exercise program, they enjoy a 30-minute walk around the Village Complex. After the walk they sit and listen to some book recommendations. Gamerz Program for teens has picked up. We have now gained teen volunteers from that program as well members of the TAB (Teen Advisory Board) program. Teen Book Discussion Program helps the teens get their community services hours.
- Some staff members have visited other local libraries, this is to help us with our vision for the libraries future and get ideas of what we want to do or services we don't have, that those others do. While we were out, we found the laptop self-checkout kiosk that other libraries have. We also realized how much more our library is doing compared to other libraries. Staff was thanked and applauded. We also had a visitor from the Palm Beach Gardens branch. He informed us that the Palm Springs Library was an inspiration for the Lantana and Wellington library remodels.
- New hires, two full time staff members hired. One part-timer started and still in the search of 2 more part time employees. Suzanne is now one of our full-time employees.
- We are now looking into the libraries 45th anniversary coming up November 2023, and we will need help planning it.
- Dr. Seuss reading is coming up, we will be going to Kirklane Elementary, Palm Springs Elementary and St. Luke's to read. We are also working on other video with the Council. Palm Springs won the

Mid-Size city award for Read for the Record. Award Certificate is posted in the Children's area and the video is still playing as well.

- As we trying to go paperless on some things, we now have the Programs sign up link on the village website (library page).
- We are getting more volunteers now.
- March 5th is the Family Fun Day Event, this event includes the Chalk Art Festival, Bike Rodeo, and Touch a Trunk event.
- In February Parks and Rec had their parent Club event. We participated and had Storytime during the event.
- Friends of the Palm springs Library is need of members if you know of anyone interested.

Unfinished Business

- N/A

New Business

- Guidelines of use Policy was reviewed. Grammatical errors were corrected, and policy was approved.
- Homework and Study Room Use Policy was reviewed. Grammatical errors were corrected, and policy was approved.
- Computer/Internet Use Policy was reviewed. Grammatical errors were corrected, and policy was approved.
- Hurricane Plan Policy was reviewed. Errors were corrected, and Policy was approved.
- Fee update, we have been looking into the MJP printing services that we currently provide and the commission that we receive. Other libraries are purchasing their own bill collector and do not use the third-party services, rather than only getting a 10 percent commission they get to keep the full funds. Nonetheless we are raising the fees for printing and copies. Black and White copies will be 0.25 cents and color will stay at 0.50 cents and with the purchase of our own bill collector we will keep the full profit.

Miscellaneous

- The library is planning to have a Café, planning is underway. We are looking for location by either the courtyard or in front of the Teen Area. Café will serve coffee, pastries, breakfast, and tea. There is still a lot to work to do, but we are excited to be able to have this new space for outdoor programs and more.
- New Roof, Village Manager approved the new roof. We are getting a mill roof. This is decision made in hand with the decision to rebrand the Village and making changes to the colors.

Public Comment

- N/A

Next Meeting

Next meeting will be March 15th, 2022, at 6:30 p.m.

Adjournment

Robin Hughes motion to adjourn meeting. Lenore Dirienzo seconded motion: meeting was adjourned at 7:30p.m.

Respectfully submitted,

Claudia M. Ruiz
Library Administrative Assistant